



Eastern Carolina Council

Executive Committee Board Meeting

6:30 p.m. - Thursday, May 10, 2018

Second Floor Conference Room

233 Middle Street, New Bern, NC

**Minutes**

**Executive Committee in Attendance:**

Jay Bender  
Roland Best  
Robert Cavanaugh  
Jesse Dowe  
Frank Emory

Bennie Heath  
Pat Prescott  
Edward Riggs Jr.  
Arthur Robinson  
Shane Turney

**General Membership in Attendance:**

Randy Mitchell

**ECC Staff in Attendance:**

Matthew Livingston  
Jenny Miller

David Rosado  
Leighann Morgan

1. **Welcome, Invocation, and Call to Order** – The meeting was called to order by President Shane Turney at 6:31 p.m. Bennie Heath offered the invocation
2. **Adopt Agenda** - *Shane Turney, President*  
*Bob Cavanaugh motioned to adopt the agenda, seconded by Roland Best, motion carried unanimously.*
3. **Consent Agenda** - *Shane Turney, President*
  - a. General Membership Board Minutes—November 17, 2017
  - b. Financial Statement (to be provided at the meeting)*Bob Cavanaugh motioned to approve the consent agenda, seconded by Bennie Heath, motioned carried unanimously.*
4. **Budget and Audit Committee Report** - *Edward Riggs, Treasurer*

Edward Riggs reported that the Budget & Audit Committee met on Thursday, May 10 at 5:00 p.m. to view the financials, check register and the budget that will be presented tonight.

**5. Finance—Budget Amendment - Edward Riggs, Treasurer and Jenny Miller, Finance Director**

Jenny Miller presented Budget Amendment 3, totaling \$83,022, to the board for approval: 1) \$37,00 increase to T/A Projects for Storm water Mapping Services; 2-3) \$53,768 increase to Division of Aging Allocation; 4-5) \$13,044 decrease to Division of Aging Allocation; 6) \$5,298 Increase to be received as a pass thru funding from the Division of Aging for Fan Relief.

*Frank Emory motioned to approve Budget Amendment 3 for FY 17/18, seconded by Arthur Robinson, motion carried unanimously.*

**6. Budget Presentation – Jenny Miller, Finance Director**

Jenny Miller reviewed the FY 18/19 budget of \$6,054,793, an increase of \$130,651 from previous year. The member due rate remains the same, the projected Member Dues are \$214,206, 41% will be used for the required Aging program match, 25% for the required Transportation match, 20% for the EDA match and 14% to cover administration costs. ECC will advertise the availability of the budget for public comment on June 7, 2018, which is also when it will be voted on for approval.

There was discussion of the Fund Balance and Re-Entry council involvement.

**7. NCARCOG Intra-Regional Cooperative Agreement – Matthew Livingston, Executive Director**

Matthew Livingston stated an Intra-Regional Cooperative Agreement has been presented to all the COGs, which establishes policies with respect to the issue of territorial integrity and joint and mutual consultation and agreement on cooperative projects spanning the boundaries of sub-state regions in North Carolina. Matt stated the Executive Directors of the COGs have discussed this agreement and agree to it.

*Jay Bender motioned to approve the agreement, seconded by Frank Emory, motioned carried unanimously.*

**8. Regional Legislative Agenda - Matthew Livingston, Executive Director**

Matthew Livingston recalled the results from the Legislative Agenda from March 14<sup>th</sup> luncheon. The top 5 Regional Legislative Agenda items were: Hwy 17 Project Improvements, School Safety, Opioid Crisis, Re-Entry Council Expansions and Funding for Water & Sewer Infrastructure.

**9. Discussion of Future Networking Events – Matthew Livingston, Executive Director**

Matthew Livingston asked for the board members to be thinking about the future of the annual networking event. There was a discussion of past events and involvement and how the event has evolved over the years. Jay Bender recommended to open the discussion to the General Membership Board at the June meeting.

**10. Other Executive Director Updates**

Matthew Livingston stated ECC hosted a visioning session at the Global Trans-park in Kinston and would like to continue the discussion in June. He is assisting with grant administrations

with Project Volt, Gallants Channel Initiative and the Town of Hookerton; hosted a quarterly managers meeting; and will be attending Legislative Day in Raleigh on May 30, 2018.

#### **11. Member Comments**

Pat Prescott asked the where abouts of the Neuse River Authority.


Bob Cavanaugh asked the details of Round 2 of the Gallants Channel Initiative; Matthew Livingston stated it is a more intensive phase.


Roland Best stated he thought the visioning session was well implemented and well attended.

#### **12. Adjournment**

*Bennie* Heath motioned to adjourned the meeting, seconded by Jesse Dowe, meeting adjourned at 7:16 p.m.

Respectfully Submitted by,

  
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**Shane Turney, President**

  
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**Matthew Livingston, Executive Director**