



Eastern Carolina Council

Executive Committee Meeting

6:30 p.m. - Thursday, May 12, 2016

Second Floor Conference Room

233 Middle Street, New Bern, NC

Minutes

Executive Committee Attendees

Shane Turney, President

Jay Bender, 1st Vice President

Robin Comer, 2nd Vice President

Edward Riggs, Treasurer

Roland Best

Woody Brinson

E. Ray Mayo

Jesse Dowe

Bennie Heath

Bill Taylor

General Board Member Attendees

Michael Hunt

Candace Dooley

ECC Staff Attendees

Judy Hills, Executive Director

Jenny Miller, Finance Director

Tonya Cedars, Human Services Director

Leighann Morgan, Administrative
Assistant

- 1. Welcome, Invocation, and Call to Order** – Shane Turney called the Executive Board Meeting to order at 6:35 pm, and welcomed everyone to the meeting. Bill Taylor did the Invocation followed by an introduction of everyone around the table.
- 2. Adopt Agenda** – Shane Turney presented the Agenda for the meeting. *Edward Riggs motioned to adopt the agenda, seconded by Robin Comer, motion carried unanimously.*
- 3. Consent Agenda** – Shane Turney presented the minutes from March 10, 2016 Executive Committee Meeting and Financial Statements from March and April 2016 for approval. *Robin Comer motioned to approve minutes and financials as presented, seconded by Bill Taylor, motion carried unanimously.*
- 4. State Broadband Infrastructure Office Presentation** - Jeffrey Sural, Director of the NC Broadband Infrastructure Office presented a PowerPoint presentation providing guidance and resource information to local officials to facilitate the expansion,

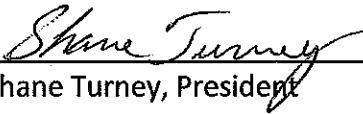
adoption and use of broadband. This is a statewide effort to expand high-speed Internet access by 2020 to underserved communities and to support digital learning to every classroom

5. **Budget and Audit Committee Report** – Edward Riggs presented the Budget & Audit Committee report. The committee met at 5:00 before the Executive Committee Meeting. He stated that the Committee reviewed the check register, financial statements, proposed budget that will be presented, and approved the Audit contract for fiscal year 2016/2017.
6. **FY 15/16 Budget Change #4** – Jenny Miller presented Budget Revision #4 of a \$5,298 increase due to the receipt of Fan Relief funds from DHHS. These funds are pass thru funds which will be forwarded out to the counties.
Jay Bender motioned to approve budget revision, seconded Shane Turney carried unanimously.
7. **Presentation of the FY16/17 Budget** – Jenny Miller presented the Fiscal year 16/17 Budget. The proposed budget amount is \$5,370,188. Of the projected member dues of \$154,192, 27% will be used for the required EDA match, 53% will be used for the required aging match, and 20% will be used for administrative expenses.. The dues rate of .353 cents per capita remains the same from the fiscal year 2015/2016.,Of the proposed budget expenditures, 68% will be used for Human Services, 19% will be used for Transportation and General Government, and 13% will be used for Economic Development and Environmental protection.
Jay Bender motioned to call public hearing on the budget in June, seconded by Edward Riggs, motion carried unanimously.
8. **Area Agency on Aging—4 Year Plan** – Tonya Cedars went over the 4 Year Plan for the Area Agency on Aging for 2016-2020. She reviewed the six goals and the objectives that the staff will use to achieve the stated goals. Judy also stated that Exhibit 5: Assurance of Legal Representation of Regional Ombudsman will not be signed The Division of Adult and Aging Services is waiting for an opinion letter from the State Attorney General's office regarding covering legal expenses for the regional ombudsmen.
Robin Comer motioned to approve the Area Agency on Aging 4 Year Plan without signing the legal assurance on p. 31, seconded by Roland Best, motion carried unanimously.
9. **Executive Director Report** – Judy Hills stated she consulted with three community colleges in the region regarding applying for EDA funding for construction using their bond money as the match. The planning department has submitted a grant proposal for Healthy Watersheds Consortium. Judy suggested moving the Networking event to the New Bern Country Club on Friday, August 12th. The group agreed that they are willing to try having the event on a Friday night. The Legislative Luncheon for elected officials had 60 attendees including 3 legislators. The consensus was to do it again next year. Judy announced June 30, 2017 as her official retirement date.

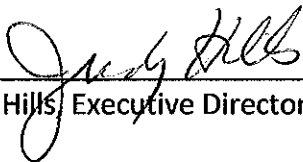
10. Member Comments – Shane Turney thanked everyone for attending the meeting and the next meeting will be June 9th for the General Membership Board.
No other member comments

11. Adjournment

Bill Taylor motioned to adjourn meeting, seconded by Jay Bender, motion carried.
Respectfully Submitted,



Shane Turney, President



Judy Hills, Executive Director