



Eastern Carolina Council

General Membership Board Meeting

6:30 p.m. - Thursday, January 14, 2017

Second Floor Conference Room

233 Middle Street, New Bern, NC

Minutes

Executive Board Members in Attendance:

Jay Bender	Edward Riggs, Jr.
Woody Brinson	Arthur Robinson
Bennie Heath	McKinley Smith
Joe Daughtery	Shane Turney

General Members in Attendance:

John Lotspih	Alan Welch
Marianna Hollinshed	Barbara Jones
Michael Curtis	Carolyn Kenyon
Dominick Spadaro	Frank Tursi
Clarkson Edwards	Michael Hunt
Victor Taylor	

ECC Staff in Attendance:

Patrick Flanagan	Leighann Morgan
Judy Hills	David Rosado
Jenny Miller	

Guest in Attendance:

Joe Austin, Ward & Smith, PA
 Knox Proctor, Ward & Smith
 Sharon Harker, Town of Beaufort

1. **Welcome, Invocation, and Call to Order** - Shane Turney, President
 Shane Turney called the meeting to order at 6:35 p.m. and welcomed everyone to the meeting. McKinley Smith gave the invocation. Shane Turney announced that 2017 marks ECC's 50th anniversary.
2. **Adopt Agenda** - Shane Turney, President
Bennie Heath made motion to adopt Agenda, seconded by Edward Riggs, unanimously approved.
3. **Consent Agenda** - Shane Turney, President
 Shane Turney called the Board's attention to the consent agenda, minutes and financial statements provided.

a. Minutes—June 9, 2016

b. Financial Statement

Michael Hunt made motion to approve Consent Agenda with corrected changes to the minutes, seconded by Frank Tursi, unanimously approved.

4. Budget and Audit Committee Report - Edward Riggs, Treasurer

Edward Riggs stated the Budget and Audit Committee met on Thursday, January 12, at 5:00 p.m. The committee reviewed the check register and financial statements that were presented in the agenda packet and found them to be in order.

5. Finance—Budget Amendment - Edward Riggs, Treasurer and Jenny Miller, Finance Director

Jenny Miller presented budget amendment 3 for approval, increasing the total budget by \$207,478.

McKinley Smith motioned to approve budget amendment 3, seconded by Marianna Hollinshed, unanimously approved.

6. Comprehensive Economic Development Strategy SWOT Analysis - Judy Hills, Executive Director

Judy Hills stated ECC receives funding from the Economic Development Administration (EDA), the grant requires that we maintain a Comprehensive Economic Development Strategy (CEDS) for our nine-county region. In addition to being a guide and a benchmarking document, the CEDS also meets the EDA requirements for applying for infrastructure and planning funding. At this time ECC is required to completely overhaul the region's CEDS to meet new EDA guidelines. This finished product will be due in October 2017. A core component of the CEDS is the SWOT analysis that captures the strengths, weaknesses, opportunities and threats facing a community. Judy requested the board to complete a SWOT analysis which was enclosed in the Agenda Packet.

7. Presentation of Audit—RSM - Lou Cannon, RSM

Lou Cannon reported the Audit findings and how the results were reached, there were no findings to report and the auditors give a Clean Opinion of the financial statements.

Dominick Sparado recommended a letter of accommodation to be presented to Jenny Miller on her excellence of Finance Director, seconded by Edward Riggs.

8. Executive Director Report - Judy Hills, Executive Director

Judy Hills reported the Annual Report is posted on the website, yearly appointments have been mailed and dues notices are to follow. An ad for the Executive Director position will be posted. ECC will host an Ethics Training on February 15th from 6 to 8 p.m. ECC has partnered with Mid-East Commission and the Triangle J Council of Governments to submit a 24-month project grant to assist local governments in our region to recovery from Hurricane Matthew.

ECC completed the 18-month Plug-In Electric Vehicle study and is in the process of finalizing a report to the funding agency. ECC assisted the town of Faison to apply for a \$1.5 million EDA disaster recovery and water system project. This project has now been successfully concluded.

Miss Ryan Griffith accepted the position of Community Planner and Mr. Ryan Purtle accepted a part-time Community Planner position as well.

AAA received two grants from Trillium (the LME/MCO) to execute PASTA (Parenting the Second Time Around) workshops in Jones & Carteret Counties. The Human Services Department has a newly certified Chronic Pain Management Trainer and conducted a Virtual Dementia Tour at Onslow Senior Center. Judy also recognized David Rosado as the new Interim Human Services Director.

9. Member Comments

Shane Turney encouraged members to go to an ECC orientation if they have not done so.

Marianna Hollinshed thanked Judy for her assistance in helping Town of Beaufort find a new manager and her aid with the Parks & Recreation Trust Fund grant application.

Carolyn Kenyon thanked Judy for her assistance with the Town of Faison new water system.

Joe Daughtery gave kudos to Patrick Flanagan with all of his hard work with the RPOs.

Michael Curtis announced Carteret Community College is looking for a new president.

Knox Proctor commented on the COGs professionalism.

Edward Riggs suggested that any water/sewer systems that collected impact fees should contact their attorney for advice as the court has shot down the right of systems to do so. Paybacks may be substantial.

10. Closed Session to discuss personnel matter

Motion to enter closed session to discuss personnel matter per NC G.S. 143-318.11(a)(6)—Members of Executive Committee only made by Jay Bender. Motion carried.


11. Return to Open session

Motion made to return to open session made by Arthur Robinson. Motion carried.

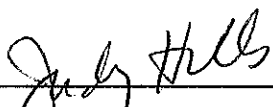
12. Adjournment

Jay Bender motion to adjourn meeting.

Respectfully Submitted,



Shane Turney, President



Judy Hills, Executive Director