



Eastern Carolina Council

General Membership Board Meeting

6:30 p.m. - Thursday, January 14, 2016

Second Floor Conference Room

233 Middle Street, New Bern, NC

Minutes

Executive Committee in Attendance:

Shane Turney (President)

Edward Riggs, Jr (Treasurer)

Jay Bender (1st Vice President)

Robin Comer (2nd Vice President)

Bennie Heath

E. Ray Mayo

Patricia Prescott

Arthur Robinson

Veronica Lee

Bill Taylor

Scott Dacey

General Membership Board in Attendance:

John Lotspih

Marianna Hollinshed

Dominick Spadaro

Barbara Jones

Pat Yocum

Richard Bowers

Carolyn Kenyon

Woody Brinson

Edward Waltz

William Barnes

Walt Yurek

Elizabeth Sweeney

Victor Taylor

McKinley Smith

Frank Tursi

Allen Price

Michael Hunt

Pete Benton

Ex. Officio in Attendance:

Knox Proctor, Attorney

ECC Staff in Attendance:

Judy Hills, Executive Director

Jenny Miller, Finance Director

Tonya Cedars, Human Services Director

Patrick Flanagan, Planning Director

David Rosado, Human Services

Andi Reese, Human Services

Angelia Pridgen, Ombudsman

Renee Kea, Ombudsman

Makaley Deal, Ombudsman Intern

Lauren Tuttle, Community Planner

Robin Bloss, Community Planner

Leighann Morgan, Admin. Assistant

Guest:

Gary Ridgeway, RSM

Welcome, Invocation, and Call to Order – Shane Turney, President

Shane Turney called the meeting to order at 6:36 p.m. and welcomed everyone to the meeting. Arthur Robinson gave the invocation. Everyone introduced themselves.

Adopt Agenda – Shane Turney, President

Pat Prescott made motion to adopt Agenda as presented, seconded by Edward Riggs, Jr and unanimously approved.

Consent Agenda – Shane Turney, President

Shane Turney called the Board's attention to the approval of the minutes.

- Minutes—June 11th, 2015 General Membership Board Meeting
- Financial Statement for November and December

Robin Comer made motion to approve Consent Agenda, seconded by Bill Taylor and unanimously approved.

Budget and Audit Committee Report – Edward Riggs, Treasurer

Met on Thursday January 14th at 4:30 p.m. The committee reviewed the check register, financial statements, reviewed Fund Balance, and the Audit findings.

Presentation of Audit – Gary Ridgeway, RSM

Gary Ridgeway presented the audit and highlighted a few details including the increase of \$22,984 in the general fund balance for FY 14/15. Those present received copies. The opinion of the auditor is that ECC is stable and continues to remain in good financial standing. There were no questions. Mr. Ridgeway advised that if there were any questions later to feel free to contact his office, the ECC staff, or ECC officers.

Finance—Budget Amendments - Edward Riggs, Treasurer and Jenny Miller, Finance Director

Jenny Miller presented a budget amendment that included the following: Two 205j Water Quality Study projects had revenue that was deferred because the expenses on the project were not paid in the year in which the income was earned so it had to be added as income to FY 15/16 (\$8,702 for the Maysville 205j project and \$6,041 for the Pine Knoll Shoes 205j project). There was a \$6,000 decrease in Family Caregiver Support and a \$1,365 decrease to MIPPA funds based on State budget estimates and adjustments. There was a \$2,102 increase in MIPPA for Craven County and a \$10,588 increase to the III-D Surplus fund from the State and Division of Adult & Aging Services. These programs were explained by Tonya Cedars, AAA Director. There was an increase of \$16,614 for the Wallace 205j water quality study. That contract was just received on Tuesday January 12th.

Jay Bender motioned to approve all budget amendments, seconded by Benny Heath and unanimously approved.

Bylaw Changes – Shane Turney, President

Shane Turney stated that the changes to the bylaws are minor clarifying changes. They address the municipal caucus representative appointment, the term of members, the election of officers, and filling vacancies.

Victor Taylor motioned to accept the Bylaw Changes as presented, seconded by John Lotspih and unanimously approved.

Municipal Caucus Representatives to the ECC Executive Committee – *Shane Turney*

Shane explained how the Executive Committee board is formed and the need for Caucus Representative of the Municipalities to serve on the board. There are a maximum of 18 members of the Executive Committee, one from each member county (county commissioner) and one from each county representing the municipalities. There are three counties (Duplin, Lenoir, and Onslow) that need to pick a Caucus Representative to serve on the Executive Committee.

Legislative luncheon – *Judy Hills, Executive Director*

Judy Hills stated that per earlier discussion, ECC will host a meeting with the State Senators and Representatives that serve our nine counties. The group decided that only elected officials will be invited to attend. She requested that ECC Board members suggest issues for the legislative agenda. Several suggestions were presented. The event will be held in New Bern probably at the New Bern Convention Center in late March or early April prior to the start of the legislative short session on April 25th.

Executive Director Report - *Judy Hills, Executive Director*

- The Board packet contained the Executive Director's Report covering the period of November 1st to December 31st.
- ECC staff is available to conduct board retreats at no charge for member governments.
- ECC is available to assist with PARTF applications. Now is the time to be developing these as they are due on May 2, 2016.
- ECC will be hosting Ethics Training on February 10, 2016 6 to 8 PM here in this room. A light supper will be provided.
- Congratulations to ECC staff:
 - Lauren Tuttle passed the American Institute of Certified Planners (AICP) exam.
 - Planning Director Patrick Flanagan and Lauren Tuttle: The Eastern Carolina RPO & Down East RPO received highest ratings of exceeding expectations in their annual evaluation from NCDOT
 - Leighann Morgan—on her work on the Annual Report.
 - Angelia Pridgen who is due to deliver soon.
 - ECC AAA staff (David Rosado, Andi Reese, Angelia Pridgen, Renee Kea and Leighann Morgan, led by January Brown) hosted a very successful Open Enrollment event for Medicare Part D.
- Received funding for 205j water quality study benefitting the Town of Wallace. ECC staff will map their stormwater system and conduct public education on the topic.
- Encourage Board members to read reports and the Weekly Bulletin. Please provide periodic reports to the entity that appointed you to serve on the ECC Board regarding our activities.
- Think first of ECC when you have need of a consultant (except for engineering services for infrastructure projects).
- Please review the Connect NC Bond material provided. We have been asked to encourage the support of the bond.

Member Comments

Shane Turney welcomed new members of the board and encouraged members to read their new member packets and attend orientation.

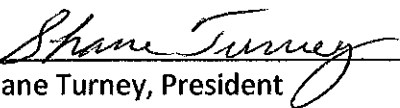
Edward Waltz thanked Robin Bloss and Patrick Flanagan for their help with the re-zoning changes that they assisted with in Town of Maysville. ECC staff will also be providing fire district mapping that will assist the town with their fire rating.

Shane commented that the request for new membership reflect positively on improving the ECC image as a Council of Government and thanked the staff for their hard work.

Adjournment

Robin Comer motioned to adjourn meeting, seconded by Bill Taylor, meeting adjourned.

Respectfully Submitted,


Shane Turney, President


Judy Hills, Executive Director